One World Sight Alliance (OWSA)
Lions Eye Institute's Online Portal for OptiGraft™
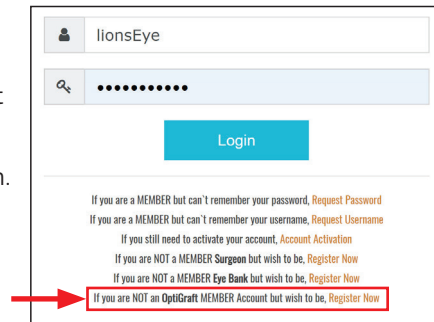
Quick Start Guide

1. Register for Online Access

The link, **tissue.oneworldsightalliance.org**, will direct you to OWSA's Log In page. Click Register Now following the last option listed to order OptiGraft online.

Action Item: Complete the form and click the **Submit** button.

Once processed, you will receive an email from OWSA and be able to login using the user name and password you submitted with your registration.
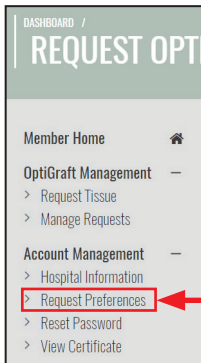
2. Request Preferences

Under **Account Management** the **Request Preferences** section stores the most common sizes and quantities of tissue you would order and pre-populates the Request Tissue Form. You can update these preferences at any time.

Action Item: Click **Request Preferences** link and enter the quantities next to the sizes of a typical order to pre-populate your accounts Request Tissue window.

Action Item: Be sure to click the **Submit** button to save Request Preferences.

3. Request Tissue

Clicking the **Request Tissue** link in the left navigation menu will direct you to the Request OptiGraft Tissue window with five sections:

Tissue Order
This section is pre-populated with request preferences that were saved on the **Account Management – Request Preferences** page. If no preferences have been saved then this section will not be pre-populated. Any updates to the information entered will be used to process a single order and will not affect the saved tissue preferences on the Account Management – Request Preferences page.

Billing Address
The **Billing Address** allows you to enter the billing address for the surgical facility. Only one billing address per surgical facility is allowed.

Shipping Address
The **Shipping Address** allows you to enter the address for the surgical facility where the tissue will be delivered. Only one shipping address is allowed per surgical facility.
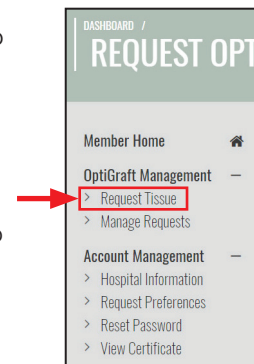
Shipping Options

The *Shipping Options* contains three options: Standard 2-day ($25.00), Priority Overnight ($50.00) and International ($125.00). If a shipping address located in the United States is entered, only Standard 2-day and Priority Overnight will appear. If a shipping address located outside of the United States is entered, only the International shipping option will be available.
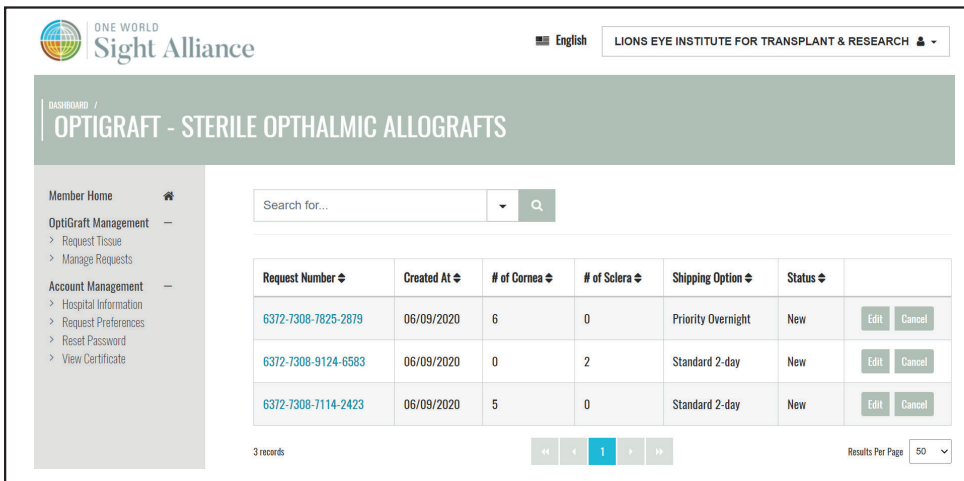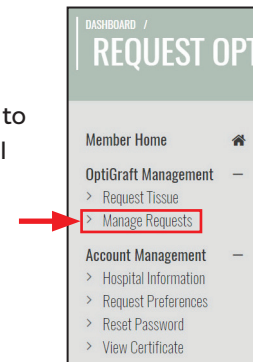
Order Summary

The *Order Summary* section provides a summary of tissues that have been requested, with the quantities and amounts calculated, along with the shipping cost, based on the entries made above. This section is read-only; to make any changes, simply scroll-up to the previous sections.

Action Item: Click the *Save* button to submit order and be redirected to the *Manage Requests* page where you will see your new request listed.

4. Manage Requests

The *Manage Requests* page allows you to view, search, and sort your open tissue requests. Here you can click the blue *Request Number* or *Edit* button to view and edit the details of the request. The *Cancel* button on the right will cancel the tissue request.

If you have any questions, please send them to: **cornea@lionseyeinstitue.org**.
Let us know how we can be of service.

One World Sight Alliance (OWSA) is Lions Eye Institute's
Online Ocular Tissue Management Program